

**REGULAR MEETING
BOARD OF EDUCATION, SCHOOL DISTRICT OF THE CHATHAMS
MONDAY, MARCH 1, 2021**

7:30 PM REGULAR BUSINESS MEETING

**CHATHAM HIGH SCHOOL AUDITORIUM
255 LAFAYETTE AVENUE, CHATHAM, NEW JERSEY**

**BOARD AND DISTRICT STAFF - IN PERSON
PUBLIC (Face masks are required and must maintain a six (6) foot distance)**

MINUTES

- I. CALL TO ORDER:** Jill Critchley Weber, President called the meeting to order at 7:33PM.
- II. OPEN PUBLIC MEETING STATEMENT:** In accordance with the requirements of the Open Public Meetings Act, Chapter 231, P.L. 1975 Announcement, I wish to announce that:

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this act, the School District of the Chathams Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted in the Board Administrative Offices, sent to the Clerks of Chatham Borough and Chatham Township, the Library of the Chathams, the Chatham Courier, the Daily Record, the Star Ledger and TAP (news online).

III. ROLL CALL:

Present: Sal Arnuk, Michelle Clark, Matthew Gilfillan, Lata Kenney, Michael Ryan and Jill Critchley Weber

Absent: Ann Ciccarelli and Bradley Smith

Also Present: Dr. Michael LaSusa, Superintendent; Mr. Peter Daquila, Business Administrator/Board Secretary; Ms. Karen Chase, Assistant Superintendent of Curriculum and Instruction; Ms. Beth; Grant, Human Resources Manager; and 7 members of the public and press.

- IV. PLEDGE OF ALLEGIANCE** – Ms. Critchley Weber led the assembly in the Pledge of Allegiance.

- V. BOARD PRESIDENT'S COMMENTS** – Ms. Critchley Weber stated there were 6 Borough residents interested in the open BOE spot. The committee met with 5 people and selected Christopher Delsandro to join the board.

V-1. OPEN BOARD POSITION – BOROUGH

Open position on the Board of Education for the Borough of Chatham

Ms. Weber nominated Christopher Delsandro to fill the board of education position vacated by Borough resident Michael Valenti. Nomination seconded by Mr. Ryan. Roll call vote: 6-0

Christopher Delsandro was sworn in as a board member by Peter Daquila, Business Administrator.

VI. ADMINISTRATIVE REPORTS

A. SUPERINTENDENT'S REPORT

- Report of the Graduates – Dr. LaSusa introduced Doug Walker and Kaitlin Sleight to present the CHS Report of Graduates. He stated that this has been reviewed with the curriculum committee. Doug Walker and Kaitlin Sleight presented the report and responded to questions from the board.
- Update on School Status – Dr. LaSusa presented the update on School Status. Reported that COVID transmission rates in the region are declining along with the rates in the district. The district is following the NJDOH rules and guidelines for operating the schools. The district is currently evaluating the buildings and classrooms to determine a safe plan to increase the number of students attending school and to lengthen the school day.
Dr. LaSusa responded the questions from the board regarding expanding the students' time in school before the end of the school year.
- Budget 2021/2020 Update – Dr. LaSusa commented on the 2021/2022 budget and that the state aid increased by \$619,000. The \$320,000 that was withheld last year was returned and there was another increase due to the S-2 funding. Chatham has been underfunded and the state is restoring funding.
The finance committee is scheduled to meet this week to discuss and finalize the preliminary budget.
Ms. Weber stated and acknowledged that Mr. Peter Daquila has been named a Distinguished Service Award recipient by NJASBO for the 2020/2021 school year.

B. BUSINESS ADMINISTRATOR'S REPORT

- Acknowledge Maintenance & Custodians
Mr. Daquila complemented the maintenance and custodial staff for all of their efforts and hard work during all of the February snow storms. They all worked long hours to clear the snow and have the district safe for reopening.
- Construction Update

- Architect is in the process of submitting all the project plans to the DOE for the summer construction work.
- CMS Auditorium – All the training has been completed and all the system testing is in process.

VII. COMMITTEE REPORTS

- A. **Personnel** (A. Ciccarelli): Has not met.
- B. **Curriculum** (L. Kenney): Will meet on 3/8.
- C. **Finance/Facilities** (M. Gilfillan): Will meet on 3/3 and 3/10.
- D. **Policy and Planning** (M. Ryan): Will meet on 3/10.

Liaisons

Chatham Borough (A. Ciccarelli): Ms. Critchley Weber asked Dr. LaSusa to schedule another meeting with the Borough to discuss the housing developments and funding.

Chatham Township (M. Clark): Ms. Clark spoke to Mark Hamilton, the SDOC liaison for the housing project and are still in process and will not be PILOT's and will be assessed.

Chatham Athletic Boosters (A. Ciccarelli/J. Weber): Nothing to report.

Chatham Performing Arts Boosters (J. Weber): Nothing to report.

Chatham Education Foundation (L. Kenney): Ms. Kenney reported that the grant being approved on the agenda of \$5,675.15 is from Heather Rocco for reading programs.

Chatham Recreation (M. Gilfillan): Nothing to report.

PTO District Cabinet (A. Ciccarelli): Nothing to report.

VIII. MINUTES

Motion by Trustee: Ms. Critchley Weber, seconded by: Ms. Clark, Roll call vote: 6-0-1

Abstained: Christopher Delsandro

Approval: Minutes

RESOLVED: That the Board of Education approves the minutes from the following meetings:

- February 3, 2021 - Public Session and Executive Meeting

IX. PUBLIC COMMENTARY

NOTICE OF PUBLIC COMMENT TIME LIMIT

Hearing of citizens during the Public Commentary section of the Agenda is an opportunity for any member of the public to be heard about issues which are/are not topics scheduled for the current meeting. To help facilitate an orderly meeting, and to permit all to be heard, speakers will be asked to limit their comments to a reasonable length of time.

Bonnie Press, SEAPAG – Congratulates Christopher Delsandro on joining the board.

SEAPAG attended the last Borough Council meeting and was well received.

SEAPAG surveyed the parents with points and attributes requested in the next Assistant Superintendent Student Support Services. A list will be sent to Dr. LaSusa and each board member.

Cheryl Whitney, CEF – Provided details on the \$5,675.15 grant submitted by Heather Rocco. Over 500 copies of diverse books will be purchased and provided to K-3 students’ at all three elementary schools. She thanked the donors for all of their support which makes these grants possible.

Bill Heap – Congratulates Christopher Delsandro on joining the board and has 100% confidence in him. He congratulates Dr. LaSusa for leading the district and keeping the Chatham students in school and keeping the schools open and operating. He noted that Chatham is in a very good operating position and many comparable districts are 100% remote.

X. ACTION ITEMS

Ms. Clark – Noted that there are amazing teachers retiring.

Dr. LaSusa – Noted that each of the teachers are terrific, but special thanks to Laurie DeBiasse for the years as CEA President and hard work.

Mr. Arnuk – Thanked Shay Coleman for all she has done for the students.

Ms. Weber – Noted A.16 and the expansion of the Tele Health services.

A. PERSONNEL

Agenda items A.1 to A.17, Addendum items A.4 and A.18 –A. 24. Motion by Trustee: Ms. Clark, seconded by Trustee: Ms. Critchley Weber,

Roll call vote: 6-0-1, Abstained: Christopher Delsandro

1. (0195-20/21) Acceptance: Retirement

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education accepts the retirement of the following staff members:

Name	Location/Position	Effective Date
Hauser, Claudia	SBS/Teacher of Art	05/01/2021
McHugh, Pamela	CMS/Teacher of Family and Consumer Science	07/01/2021
DeBiasse, Laura	LAF/Teacher of Music	07/01/2021
Coleman, Shay	LAF/Elementary School Teacher	07/01/2021
Worden, Ann	LAF/Elementary School Teacher	07/01/2021
Keating, Susan	SBS/Elementary School Teacher	07/01/2021
Walsh, Gail	MAS/Teacher of Special Education	07/01/2021

2. (0196-20/21) Approval: Contracts - 2020/2021 School Year

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves contracts for the following individuals for the 2020/2021 school year, as per the agreement between the School District of the Chathams and the Chatham Education Association (CEA):

Name	Position	Location	Category / Step	FTE	Salary	Effective Date	Termination Date	Notes
Urashima, Eliana	Paraprofessional	LAF	N/A	N/A	\$18.67	03/01/2021	06/30/2021	

3. (0197-20/21) Amendment: Contracts - 2020/2021 School Year

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education amends contracts for the following individuals for the 2020/2021 school year, as per the agreement between the School District of the Chathams and the Chatham Education Association (CEA):

Name	Position	Location	Category / Step	FTE	Salary	Effective Date	Termination Date	Notes
Vintimilla, Gabriela	Teacher of Spanish	CMS	MA/10	1.00	\$71,200.00 Prorated \$28,480.00	03/01/2021	06/30/2021	Supersedes action on 12/07/2020 to amend to 1.00 FTE
McCabe, Christina	Teacher of English	CHS	MA/10	0.6	\$71,200.00 Prorated \$22,000.80	01/27/2021	06/30/2021	Supersedes action on 01/11/2021 to amend dates. End date subject to change.

4. (0198-20/21) Amendment Contract - Leave Replacement Assignment - **ADDENDUM**

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education amends the contract for the following Leave Replacement assignment for the 2020/2021 school year:

Name	Position	Location	Column / Step	Salary	Effective Date	Termination Date	Notes
Zeim, Alexandria	Teacher of ELA	LAF	BA/3	\$58,075.00 Prorated \$56,913.50	09/08/2020	06/30/2021	Supersedes action on 09/21/2020 to amend termination date and salary.

Pulled from the Agenda. NOT APPROVED

Name	Position	Location	Column / Step	FTE	Salary	Effective Date	Termination Date	Notes
Sullivan, Daniel	Teacher of Elementary	SBS	BA/3	0.49	\$58,075.00 Prorated \$17,074.05	01/04/2021 +	06/30/2021	Supersedes action on 01/11/2021 to amend dates and salary.

5. (0199-20/21) Approval Contract - Leave Replacement Assignment

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves the contract for the following Leave Replacement assignment for the 2020/2021 school year:

Name	Position	Location	Column / Step	Salary	Effective Date	Termination Date	Notes
Fitzgerald, Nicole	Teacher of Students with Disabilities	MAS	BA/3	\$58,075.00 Prorated \$20,616.63	03/15/2021	06/30/2021	Salary includes up to 3 shadow days.

6. (0200-20/21) Amendment: Maternity Leaves of Absence

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education amends the following *Maternity Leaves of Absence*:

Employee #	Leave Start Date	Sick & Accumulated Sick Days Applied	FMLA Start Date (unpaid with benefits)	NJFLA Start Date (unpaid with benefits)	Extended Leave Start Date (unpaid without benefits)	Date of Return (Anticipated)	Notes
ID# 7262	04/26/2021	39	08/24/2021	08/24/2021	N/A	10/20/2021	Supersedes action on 01/11/2021 to amend dates.
ID# 6028	05/18/2021	23	08/24/2021	08/24/2021	N/A	11/17/2021	Supersedes action on 01/11/2021 to amend dates.
ID# 7048	2/23/2021	40	04/28/2021	04/28/2021	NA	09/29/2021	Supersedes action on 11/16/2020 to amend dates.

7. (0201-20/21) Approval: Unpaid Absences

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves the following unpaid absences during the 2020/2021 school year:

Name	Position	Location	Number of Requested Unpaid Days	Start Date	End Date	Notes
Policelli, Amy	Teacher	CMS	1	02/09/2021	02/09/2021	
Damiano, Linda	LRT	LAF	2	02/09/2021	02/10/2021	
Zigon, Wendy	Paraprofessional	MAS	3	03/04/2021	03/08/2021	
Calvert, Lexie	Paraprofessional	MAS	12	03/01/2021	03/16/2021	
Semedo, Zuilda	Custodian	WAS	2	02/18/2021	02/19/2021	

8. (0202-20/21) Approval: Use of Accumulated Family Illness Days

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves the *Use of Accumulated Family Illness Days*, as listed below:

Employee #	Total Number of Days	Notes
ID# 4001	5	To be used as needed during the 2020/2021 school year.

9. (0203-20/21) Approval: District Substitutes

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves the following substitutes for the 2020/2021 school year:

Teacher	Para	Clerical	Nurse	Last Name	First Name
x				Arthurs	David
x	x	x		Fallon	Abigail
x	x	x		Kesselbrenner	Doree

10. (0204-20/21) Approval: Contracts - Extra Duty Stipends 2020/2021

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves contracts for Extra Duty Stipends, for the 2020/2021 school year, as per the agreement between the School District of the Chathams and the Chatham Education Association (CEA):

Staff Member	Activity	Ratio	Compensation	Notes
Mandala, Alexandra	Knitting Club	0.05	\$502.75	Prorated to half year.
Liatys, Jessica	Knitting Club	0.05	\$502.75	Prorated to half year.

11. (0205-20/21) Approval: School Nurse Covid-19 Administrative Stipend

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves a one-time payment in the amount of \$2,000.00 in recognition of the extraordinary nursing services provided to the District and its students throughout the Covid-19 pandemic.

<i>Carol Pace - CHS</i>	<i>Kate McRoberts - LAF</i>
<i>Susan Butler - CMS</i>	<i>Erin Zotti - MAS</i>
<i>Debra Smith - CMS</i>	<i>Kimberly Auer - SBS</i>
<i>Sally Kelly - LAF</i>	<i>Christina Sachs - WAS</i>

12. (0206-20/21) Approval: Extra Class - Certificated Staff

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves an Extra Class for Certificated Staff, for the 2020/2021 school year, detailed as follows:

Name/Position	Location	Effective Date	End Date	Salary	Notes
Ryan, Rebecca Honors Biology	CHS	03/16/2021	05/10/2021	\$2,220.00	End date subject to change.
Ervin, Christina Honors Chemistry	CHS	03/16/2021	05/10/2021	\$2,220.00	End date subject to change.
Cai, James Honors Chemistry	CHS	03/16/2021	05/10/2021	\$2,220.00	End date subject to change.

Naumova, Yelena Honors Chemistry	CHS	03/16/2021	05/10/2021	\$2,220.000	End date subject to change.
Molinaro, Hayley Biology	CHS	03/25/2021	06/30/2021	\$3,900.00	
DeSantis, Nicholas Exercise Physiology	CHS	03/25/2021	06/30/2021	\$3,900.00	
Long, Betsy Biology	CHS	03/25/2021	06/30/2021	\$3,900.00	
Cafaro, Emily Exercise Physiology	CHS	03/25/2021	06/30/2021	\$3,900.00	

13. (0207-20/21) Approval: *Spring Coaching Staff*

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves the contracts for *Spring Coaches*, for the 2020/2021 school year as per agreement between School District of the Chathams and CEA, as listed below:

Name		Season	Sport	Assignment	Ratio	Salary	Notes
Barry, Patrick		Spring	Track	Head Coach, Boys'	0.75	\$7,540.58	
Parlavecchio, Gianna	*	Spring	Track	Head Coach, Girls'	0.75	\$7,540.58	
Zarra, Gianna	*	Spring	Track	Assistant Girls' Coach	0.60	\$6,032.46	
Mantone, Thomas	*	Spring	Track	Assistant Boys' Coach	0.60	\$6,032.46	
DeSantis, Nicholas	*	Spring	Track	Assistant Boys' Coach	0.60	\$6,032.46	
Farley, James	*	Spring	Track	Volunteer	N/A	N/A	
TBD		Spring	Track	Volunteer	N/A	N/A	
Ervin, Todd	*	Spring	Golf	Head Coach, Boys'	0.65	\$6,535.17	
Kmiec, Stephen	*	Spring	Golf	Head Coach, Girls'	0.65	\$6,535.17	
Leathers, Todd		Spring	Baseball	Head Coach	0.75	\$7,540.58	
Agree, Adam	*	Spring	Baseball	Assistant Coach	0.60	\$6,032.46	
Yamamoto, Aaron	*	Spring	Baseball	Assistant Coach	0.60	\$6,032.46	
Diorio, Dan		Spring	Baseball	Adjunct	0.3	\$3,016.23	
McNamara, John		Spring	Baseball	Volunteer	N/A	N/A	
Corvino, Ted		Spring	Baseball	Volunteer	N/A	N/A	
Oliver, Helen	*	Spring	Lacrosse	Head Coach, Girls'	0.75	\$7,540.58	
Hennelly, Michelle	*	Spring	Lacrosse	Assistant Coach, Girls'	0.60	\$6,032.46	
Ryan, Kelsey	*	Spring	Lacrosse	Assistant Coach, Girls'	0.60	\$6,032.46	
Sleight, Kaitlin	*	Spring	Lacrosse	Adjunct, Girls'	0.30	\$3,016.23	
McCutcheon, William		Spring	Lacrosse	Volunteer, Girls'	N/A	N/A	
Calandra, Anthony		Spring	Lacrosse	Head Coach, Boys'	0.75	\$7,540.58	
Tripp, Eric		Spring	Lacrosse	Assistant Coach, Boys'	0.60	\$6,032.46	
Scarpello, Christian		Spring	Lacrosse	Assistant Coach, Boys'	0.60	\$6,032.46	
Raymond, Shane		Spring	Lacrosse	Adjunct Boys'	0.30	\$3,016.23	
Mangold, Ryan		Spring	Lacrosse	Volunteer	N/A	N/A	
TBD		Spring	Lacrosse	Volunteer	N/A	N/A	

Figueiredo, Brian		Spring	Softball	Head Coach	0.75	\$7,540.58	
Shellenhamer, David	*	Spring	Softball	Assistant Coach	0.60	\$6,032.46	
Ryan, Juliana	*	Spring	Softball	Adjunct Coach	0.3	\$3,016.23	
Cai, James	*	Spring	Tennis	Head Coach, Boys'	0.65	\$6,535.17	
Reel, Joe		Spring	Tennis	Assistant Coach, Boys'	0.60	\$6,032.46	
TBD		Spring	N/A	Weight Room Supervisor	0.30	\$3,016.23	
TBD		Spring	Intramurals	N/A	0.1	\$1,005.41	

*Denotes district employee.

14. (0208-20/21) Amendment- Mentoring

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education amends *Mentoring* for the 2020/2021 school year, as listed below:

Mentor	Novice Teacher	School	Certificate	Weeks	Rate	Notes
LaBrutto, Jackie	Malanga, Grace	SBS	CEAS	30	\$550	Supersedes action on 08/10/2020 to amend weeks and rate.

15. (0209-20/21) Approval- Mentoring

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves *Mentoring* for the 2020/2021 school year, as listed below:

Mentor	Novice Teacher	School	Certificate	Weeks	Rate	Notes
Hall, Gabriella	Fitzgerald, Nicole	MAS	CEAS	12	\$219.96	
Grobert, Christine	Barber, Laura	LAF	CEAS	15	\$274.95	

16. (0210-20/21) Approval: 2021/2022 Telehealth

RESOLVED: Upon recommendation of the Superintendent, the Board of Education approves the following staff members to provide telehealth counseling to students after school hours at the rate of \$60.00 per hour not to exceed a total amount of \$40,320.00:

Name	Position
Lisa Kool-Behr	School Counselor
Alyssa Beier	School Psychologist
Katherine Cimei	School Psychologist
Elizabeth Gaynor	School Psychologist
Alexis Irene	School Counselor
Lydia MacIntosh-Haye	School Psychologist
Christine Mahoney	Student Assistance Counselor
Alexandra Mandala	Student Assistance Counselor
Jennifer Manger	School Psychologist

Kelly Medvin	School Counselor
Stephanie Montefinese	School Counselor
Kaitlin Sleight	College & Career Counselor
Cindy Weiner	School Counselor
Gail Weinroth	School Counselor

17. (0211-20/21) Approval: Travel **WHEREAS:** In accordance with the State of New Jersey School District Accountability Act (A-5) and the School District of the Chatham’s **Policy 6471 - School District Travel**, travel by school district employee and Board of Education members must be approved in advance; now

THEREFORE, BE IT RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves the following expenses for faculty, staff, administrators, and board members for seminars, conferences and workshops. The expense includes travel costs, if applicable.

Month	Day	Year	First	Last	Position	Vendor	Purpose	Location	Cost
March	3 & 4	2021	Kaitlin	Sleight	College & Career Counselor	NACAC	Tales of a Test Optional Year & What’s Next?	Virtual	\$100
March - April	17 - 6	2021	Tamar	Spitzer	Supervisor of World Language	Harvard Professional Education	Strategies for Effective Facilitation	Virtual	\$199

18. (0212-20/21) Amendment: Medical Leave of Absence - FFCRA – Medical - **ADDENDUM**

RESOLVED: Upon recommendation of the Superintendent, the Board of Education amends the medical leave of absence for the following staff members detailed as follows:

Employee #	Leave Start Date	EPSLA Start/End Date	Sick & Accumulated Sick Days Applied	FMLA Start Date (unpaid with benefits)	NJFLA Start Date (unpaid with benefits)	Extended Leave Start Date (unpaid without benefits)	Date of Return (Anticipated)	Notes
ID# 2192	09/08/2020	09/08 - 09/21/2020	96	02/23/2021	N/A	05/26/2021	08/24/2021	Supersedes action on 10/12/2020 to amend.
ID# 7425	08/25/2020	08/25 - 09/17/2020	22	10/22/2020	N/A	01/04/2021	04/01/2021	Supersedes action on 01/11/2021 to amend

ID# 7393	09/08/2020	09/08 - 09/21/2020	40	12/01/2020	N/A	N/A	01/27/2021	Supersedes action on 01/11/2021 to amend date of return.
ID# 1226	08/25/2020	08/25 - 09/17/2020	173	N/A	N/A	N/A	08/24/2021	Supersedes action on 01/11/2021 to amend
ID# 7868	11/23/2020	11/23- 12/08/2020	52.5	03/08/2021	N/A	N/A	03/29/2021	Supersedes action on 12/07/2020 to amend days applied and dates.
ID# 7470	08/25/2020	08/25 - 09/15/2020	N/A	09/16/2020	N/A	10/10/2021	08/30/2021	Supersedes action on 09/21/2020 to amend
ID# 3054	08/25/2020	08/25 - 09/17	132	04/16/2021	N/A	N/A	N/A	Supersedes action on 08/24/2020 to amend
ID# 7110	08/25/2020	08/25 - 09/17/2020	56	12/10/2020	N/A	03/18/2021	08/30/2021	Supersedes action on 08/24/2020 to amend
ID# 7836	09/08/2020	09/08- 09/21/2020	86	01/28/2021	N/A	N/A	02/01/2021	Supersedes action on 12/07/2020 to amend
ID# 1085	08/25/2020	08/25 - 09/17/2020	124	N/A	N/A	N/A	04/01/2021	Supersedes action on 08/24/20 to amend days applied & amend date of return.

ID# 7290	08/25/2020	08/25 - 09/17/2020	78	01/21/2021	N/A	N/A	03/01/2021	Supersedes action on 08/24/2021 to amend date of return.
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19. (0213-20/21) Amendment: Family Medical Leave of Absence - **ADDENDUM**

RESOLVED: Upon recommendation of the Superintendent, the Board of Education amends a family medical leave of absence for the following staff member detailed as follows:

Employee #	Leave Start Date	Accumulated Family Illness Days Applied	FMLA Start Date (unpaid without benefits)	NJFLA Start Date (unpaid without benefits)	Extended Leave Start Date (unpaid without benefits)	Date of Return	Notes
ID# 7268	09/08/2020	5	09/15/2020	N/A	N/A	11/02/2020	Supersedes action on 09/21/2020 to amend

20. (0214-20/21) Amendment: Medical Leave of Absence - **ADDENDUM**

RESOLVED: Upon recommendation of the Superintendent, the Board of Education amends a medical leave of absence for the following staff member detailed as follows:

Employee #	Leave Start Date	Sick & Accumulated Days Applied	FMLA Start Date (unpaid without benefits)	NJFLA Start Date (unpaid without benefits)	Extended Leave Start Date (unpaid without benefits)	Date of Return	Notes
ID# 7611	12/21/2020	55	03/19/2021	03/19/2021	N/A	08/24/2021	Supersedes action on 01/11/2021.
ID# 8860	10/22/2020	12	11/10/2020	N/A	N/A	12/01/2020	Supersedes action on 12/07/2020.

21. (0215-20/21) Approval: Medical Leave of Absence - **ADDENDUM**

RESOLVED: Upon recommendation of the Superintendent, the Board of Education approves a medical leave of absence for the following staff member detailed as follows:

Employee #	Leave Start Date	Sick & Accumulated Days Applied	FMLA Start Date (unpaid without benefits)	NJFLA Start Date (unpaid without benefits)	Extended Leave Start Date (unpaid without benefits)	Date of Return	Notes
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ID# 1127	03/16/2021	33	N/A	N/A	N/A	05/10/2021	Date of return subject to change.
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22. (0216-20/21) Amendment: Leaves of Absence - **ADDENDUM**

FFCRA RESOLVED: Upon recommendation of the Superintendent, the Board of Education amends the following leave of absence in accordance with the Families First Coronavirus Response Act:

Emp #	Leave Start Date	EPSLA Duration	EPSLA Qualifying Reason	EPSLA Notes	EFMLEA Duration	Extended Leave Start Date (unpaid without benefits)	Date of Return (Anticipated)	EFMLEA Notes
ID# 5001	12/11/2020	12/11-12/23/2020	#5	Paid at 2/3 salary up to \$200 per day, not to exceed \$2000.00	N/A	01/04/2021	08/24/2021	Supersedes action on 12/07/2020 to amend date of return.

23. (0217-20/21) Amendment: Unpaid Absences - **ADDENDUM**

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education amends the following unpaid absences during the 2020/2021 school year:

Name	Position	Location	Number of Requested Unpaid Days	Start Date	End Date	Notes
Zinser, Ami	Paraprofessional	LAF	8	01/19, 01/20, 01/26, 01/29, 02/04, 02/05, 02/08 & 02/18//2021	N/A	Supersedes action on 02/03/2021 to amend number of days.

24. (0218-20/21) Approval: Job Descriptions - **ADDENDUM**

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves the following job descriptions as listed below: (*Descriptions on file in Human Resources*)

Director of Technology
Network Administrator
Technology Specialist

Resolution A.25 was approved after the Executive session on a Motion by Trustee: Ms. Weber, seconded by Trustee: Mr. Gilfillan. Roll call vote: 7-0.

25. (0219-20/21) Approval: Termination

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves the termination of the following staff member:

Name	Location/Position	Effective Date
Employee #9013	MAS/Paraprofessional	03/08/2021

B. FINANCE/FACILITIES

Agenda items B.1 to B.27, Motion by Trustee: Mr. Arnuk, seconded by Trustee: Mr. Ryan, Roll call vote: 6-0-1

Abstained: Christopher Delsandro

Mr. Gilfillan thanked Mr. Yen & Ms. Li, parents of CHS students Natalie & Preston Yen, for their Fidelity Charitable Donation of \$100.00.

Mr. Gilfillan thanked the CEF and Heather Rocco for Grant in the amount of \$5,675.15

Mr. Peter Daquila reported that the Preliminary Budget will be approved on 3/22 and sent to the county. The final budget will be approved on 4/26/2021.

1. (0136-20/21) Approval: Payments - Bills List & Payroll

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves the following payments: (Attachment B.1)

Description	Total
Bill List - 02-09-2021	\$1,237,944.91
Bills List - 03-01-2021	\$2,435,390.29
Payroll - 02-12-2021	\$2,120,370.38
Payroll - 02-26-2021	\$2,140,637.98
Total	\$7,934,343.56

2. (0137-20/21) Approval: Final Transfers - June 2020

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves the Final Report of June 2020 Transfers within the 2019/2020 budget in compliance with N.J.A.C. 6A:23-2.11(A) 2. (Attachment B.2)

3. (0138-20/21) Approval: Final Monthly Report of County Transfers - June 2020

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves the Final Monthly Report of County Transfers for June 2020. (Attachment B.3)

4. (0139-20/21) Approval: Final Report of the Board Secretary - June 2020

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves the Final Report of the Board Secretary for June 2020. (Attachment B.4)

5. *(0140-20/21) Approval: Final Report of the Board Treasurer - June 2020*
RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves the Final Report of the Board Treasurer for June 2020. *(Attachment B.5)*
6. *(0141-20/21) Approval: Final Finance Certification - June 2020*
RESOLVED: Pursuant to N.J.A.S. 18A:17-9, the Board Secretary does certify that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.S. 18A:17-9. Pursuant to N.J.A.S. 18A:17-36, the School District of the Chathams Board of Education has reviewed for the minutes of this meeting the Board Secretary's and Treasurer's monthly financial reports for June 2020 that no account or fund has been over-expended in violation of N.J.A.S. 18A:17-36.
7. *(0142-20/21) Approval: Final Transfers - July through December 2020*
RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves the Final Reports of July 2020 through December 2020. Transfers within the 2020/2021 budget in compliance with N.J.A.C. 6A:23-2.11(A)2. *(On File in the Business Office)*
8. *(0143-20/21) Approval: Final Monthly Report of County Transfers - July through December 2020*
RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves the Final Monthly Report of County Transfers for July 2020 through December 2020. *(On File in the Business Office)*
9. *(0144-20/21) Approval: Final Report of the Board Secretary - July through December 2020*
RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves the Final Report of the Board Secretary for July 2020 through December 2020. *(On File in the Business Office)*
10. *(0145-20/21) Approval: Final Report of the Board Treasurer - July through December 2020*
RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves the Final Report of the Board Treasurer for July 2020 through December 2020. *(On File in the Business Office)*
11. *(0146-20/21) Approval: Final Finance Certification - July through December 2020*
RESOLVED: Pursuant to N.J.A.S. 18A:17-9, the Board Secretary does certify that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.S. 18A:17-9. Pursuant to N.J.A.S. 18A:17-36, the School District of the Chathams Board of Education has reviewed for the minutes of this meeting the Board Secretary's and Treasurer's monthly financial reports for July 2020 through December 2020 that no account or fund has been over-expended in violation of N.J.A.S. 18A:17-36.
12. *(0147-20/21) Approval: Transfers - January 2021*
RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves the Preliminary Report of the January 2021 Transfers within the 2020/2021 budget in compliance with N.J.A.C. 6A:23-2.11(A)2. *(Attachment B-12)*

13. (0148-20/21) *Approval: Monthly Report of County Transfers - January 2021*

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves the Preliminary Monthly Report of County Transfers for January 2021. (*Attachment B-13*)

14. (0149-20/21) *Approval: Report of the Board Secretary - January 2021*

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves the Preliminary Report of the Board Secretary for January 2021. (*Attachment B-14*)

15. (0150-20/21) *Approval: Report of the Board Treasurer - January 2021*

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves the Preliminary Report of the Board Treasurer for January 2021. (*Attachment B-15*)

16. (0151-20/21) *Approval: Finance Certification - Preliminary January 2021*

RESOLVED: Pursuant to N.J.A.S. 18A:17-9, the Board Secretary does certify that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.S. 18A:17-9. Pursuant to N.J.A.S. 18A:17-36, the School District of the Chathams Board of Education has reviewed for the minutes of this meeting the Board Secretary's and Treasurer's monthly financial reports for January 2021 that no account or fund has been over-expended in violation of N.J.A.S. 18A:17-36.

17. (0152-20/21) *Approval: Change to Board Meeting Schedule*

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves the following changes to the Board of Education meeting schedule for the 2020/2021 school year. The meetings on March 15, 2021, March 29, 2021 and April 19, 2021 are being cancelled.

NOW BE IT RESOLVED: There will now be board of education meetings on March 22, 2021 and April 26, 2021. At the March 22, 2021 meeting, the board will approve the Preliminary Budget that will be sent to the County for review and approval. At the April 26, 2021 meeting, the board will approve the Final Budget.

18. (0153-20/21) *Approval: 2020/2021 Budget Guidelines*

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves the School District of the Chathams Board of Education Budget Guidelines for the 2020/21 School Year as follows:

- Continue to provide funding for programs and services as the district strives for educational excellence.
- Provide funding for all programs required by state and federal mandates and Board policy.
- Provide funds necessary for the maintenance and capital improvements to the district facilities.
- Continue to be prudent in the expenditure of district funds, respecting its impact on local taxpayers.
- Build the budget from a zero base, requiring justification for all line items, including contingencies for unanticipated needs.
- Maintain free balance to a maximum level of 2 percent.

19. (0154-20/21) Approval: 2020/21 Budget Development Calendar

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves the tentative School District of the Chathams Board of Education Budget Development Calendar for the 2020/2021 budget. (*Attachment B.19*)

20. (0155-20/21) Approval: Application for SEMI Program Waiver

WHEREAS: N.J.A.C. 6A:23A-5.3 provides that a school district may request a waiver of compliance with respect to the district's participation in the Special Education Medicaid Initiative (SEMI) Program for the 2021/2022 school year; and

WHEREAS: The Board of Education desires to apply for this waiver due to the fact that it projects having fewer than forty (40) Medicaid-eligible classified students;

NOW, THEREFORE, BE IT RESOLVED: That the Board of Education hereby authorizes the Business Administrator to submit to the Executive County Superintendent of Schools an appropriate waiver of the requirements of N.J.A.C. 6A:23A-5.3 for the 2021/2022 school year.

21. (0156-20/21) Acceptance: **Additional** funds for Nonpublic Auxiliary and Handicapped Aid (Chapter 192/193)

RESOLVED: Upon recommendation of the Superintendent, the Board of Education approves the acceptance of **additional** funds from the New Jersey Department of Education for the Nonpublic Auxiliary and Handicapped Services Aid (Chapter 192/193) for the 2020/2021 school year as follows:

- Chapter 192 - Compensatory Education - \$647.00
- Chapter 193 - Supplementary Instruction - \$405.00

22. (0157-20/21) Approval: 2021/2022 CHIP Tuition Rate

RESOLVED: Upon recommendation of the Superintendent, the Board of Education approves the tuition for the Chatham Inclusion Preschool Program (CHIP) to be set at \$3,000.00 per student for the 2021/2022 school year.

23. (0158-20/21) Approval: Practicum Experience

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves the Agreement between the district and Rutgers University for a LDT-C practicum experience for Melissa Leslie Hoffman; supervised by Susan MacDonald and Dr. Allison Moore beginning February 15, 2021 through June 30, 2021.

24. (0159-20/21) Approval: Occupational Therapy Services

RESOLVED: Upon recommendation of the Superintendent, the Board of Education approves Sensory Garden Occupational Therapy to provide services to special education students not to exceed \$11,500.00 for the 2020/2021 school year.

25. (0160-20/21) Approval: Regular Year Out-of-District Students

RESOLVED: Upon recommendation of the Superintendent, the Board of Education approves the tuition and transportation costs, if applicable, for the 2020/2021 School Year out-of-district placement for special education student listed below:

Primary Location	State ID	ESY	Regular Tuition 2020/2021	1:1 Aide	Total Tuition 2020/2021
P.G. Chambers School	TBD		\$81,912.60		\$81,912.60

26. (0161-20/21) *Acceptance: Fidelity Charitable Donor - Advised Fund*

RESOLVED: Upon the recommendation of the Superintendent, and as approved by the Board of Education, the district accepts a Fidelity Charitable Donor-Advised Fund in the amount of \$100.00. The grant was made at the recommendation of the parents of Natalie and Preston Yen, CHS students and will be used as needed by the CHS Principal.

27. (0162-20/21) *Acceptance: Chatham Education Foundation Grant*

RESOLVED: Upon the recommendation of the Superintendent, and as approved by the Board of Education, the district accepts the Chatham Education Foundation Board of Trustees grant in the amount of \$5,675.15 for the support of the "All Are Welcome Here: "Creating Inclusive Literacy Classrooms with Books." programs.

C. CURRICULUM

Agenda items C.1 to C.2. Motion by Trustee: Ms. Kenney, seconded by Trustee: Mr. Arnuk, Roll call vote: 6-0-1, Abstained: Christopher Delsandro

1. (0040-20/21) *Acceptance: Harassment, Intimidation and Bullying (HIB) Investigative Report for the period from February 1, 2021 through February 26, 2021.*

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education accepts the Harassment, Intimidation and Bullying (HIB) Investigative Report for the period of February 1, 2021 through February 26, 2021, pursuant to N.J.S.A. 18A:37-1 et seq.

2. (0041-20/21) *Affirmation: Findings of Harassment, Intimidation and Bully Investigations*

RESOLVED: That the Board affirms the determination made by the Superintendent regarding the HIB Investigations reported by the Superintendent at the Board's February 1, 2021 Meeting, which encompasses all HIB findings from January 11, 2021 through January 29, 2021.

D. POLICY - None

XI. BOARD BUSINESS

Ms. Clark – Requested that the Board meeting times be moved to 7:00 PM for the rest of 2020/2021.

Two of the BOE members have conflicts and the start time will remain at 7:30 PM.

XII. PUBLIC COMMENTARY

Bill Heap – Noted that the charge for Full Day Kindergarten is too reasonable. The approximate cost per student is \$18,000 and the district should be charging at least \$9,000 for Full Day Kindergarten.

XIII. EXECUTIVE SESSION

At 9:52 PM Ms. Critchley Weber moved and Mr. Gilfillan seconded the following:

WHEREAS: The Open Public Meetings Act, N.J.S.A. 10:4-11, permits the Board of Education to meet in closed session to discuss certain matters, now, therefore be it

RESOLVED: The Board of Education adjourns to closed session to discuss: (select one or more)

1. A matter rendered confidential by federal or state law;
2. A matter in which release of information would impair the right to receive government funds;
3. Material the disclosure of which constitutes an unwarranted invasion of individual privacy;
4. A collective bargaining agreement and/or negotiations related to it;
5. A matter involving the purchase, lease, or acquisition of real property with public funds;
6. Protection of public safety and property and/or investigations of possible violations or violations of law;
7. Pending or anticipated litigation or contract negotiation and/or matters of attorney-client privilege;
8. Specific prospective or current employees unless all who could be adversely affected request an open session;
9. Deliberation after a public hearing that could result in a civil penalty or other loss; and be it further

RESOLVED: The minutes of this closed session will be made public when the need for confidentiality no longer exists.

XIV. PUBLIC SESSION

On motion by Ms. Critchley Weber, and seconded by Mr. Gilfillan, the board reconvened in public session at 10:01 PM, Roll call vote: 7-0

Resolution A.25 was approved after the Executive session on a Motion by Trustee: Ms. Weber, seconded by Trustee: Mr. Gilfillan. Roll call vote: 7-0.

XV. ADJOURNMENT

On motion by Ms. Critchley Weber, seconded by Mr. Gilfillan and as approved by unanimous vote, the meeting adjourned at 10:09 PM.

Minutes recorded by:

Peter Daquila
Business Administrator/Assistant Board Secretary